Importing Placement Details in CII Application (Bulk entry of Placement records)

Internet Explorer settings to import placement details

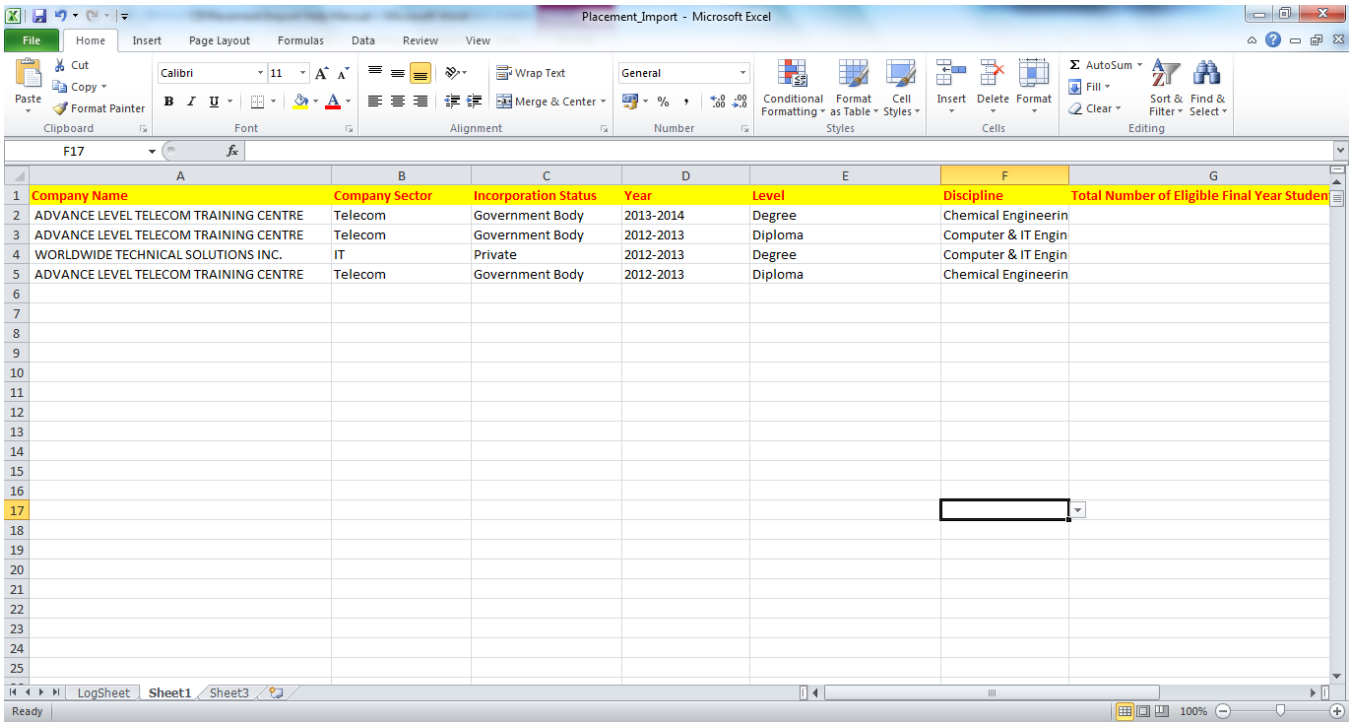
Ensure proper Internet Explorer settings before starting import.
Set the ActiveX controls in the Internet Options.
Go to Tools > Internet Options > Security(tab) > Custom Level
In ActiveX Controls & Plug-ins, set the following:
a) Allow previously unused ActiveX controls to run without prompt > Enable
b) Allow Scriptlets > Enable
c) Automatic prompting for ActiveX controls > Enable
d) Binary and Script behaviors > Enable
e) Download signed ActiveX controls > Enable
f) Download unsigned ActiveX controls > Enable
g) Initialize and script ActiveX controls marked as safe for scripting > Prompt
h) Run ActiveX controls and Plug-ins > Enable
i) Script ActiveX controls marked safe for scripting* > Enable
j) Initialize and script ActiveX controls not marked as safe for scripting > Enable

Please download the latest version of Excel Format for importing Placement data from the AICTE site.(http://www.aicte-india.org/CII14-15.html)
This functionality can be used to add bulk data (more than 10 records).

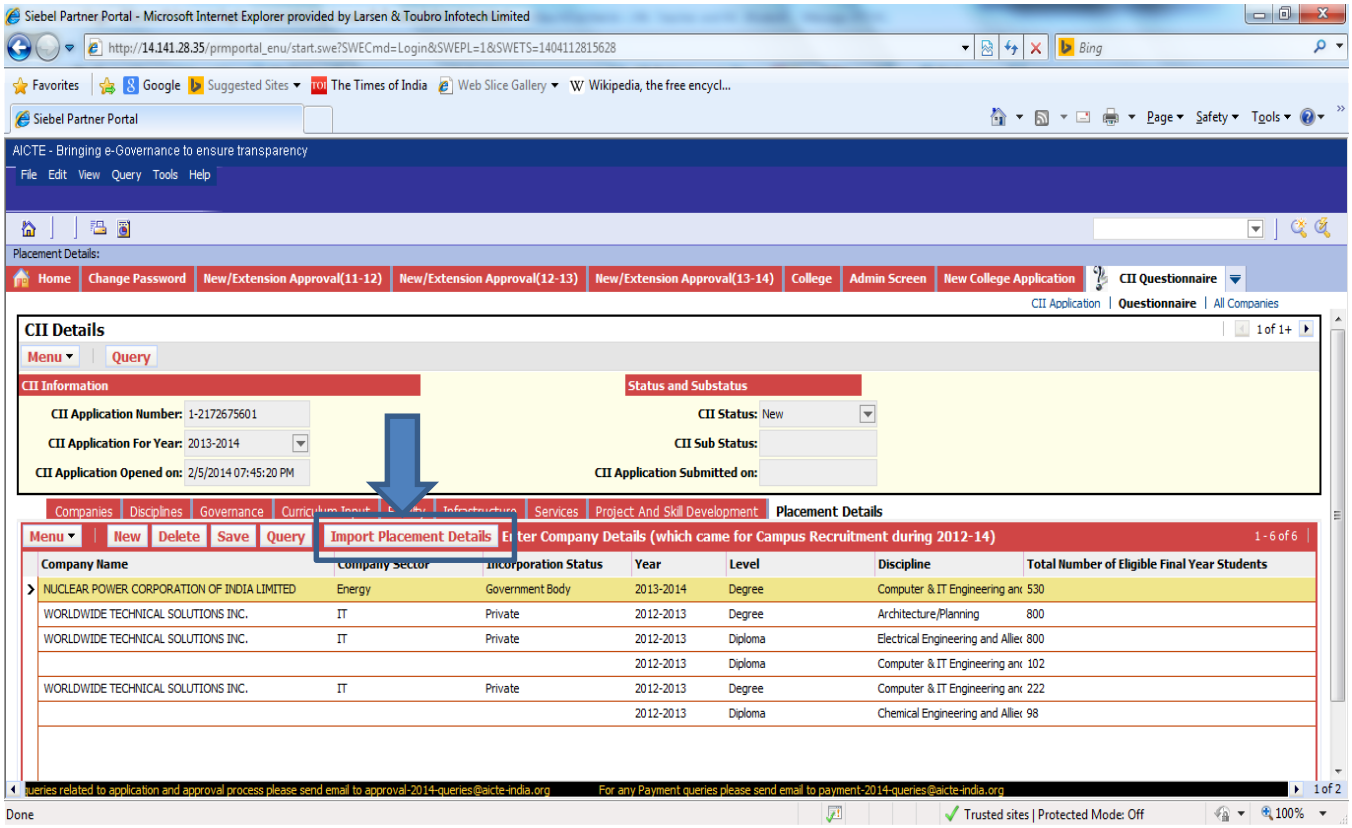
Important Instructions:

1	Make sure that Company details (Combination of Company Name, Company Sector, Incorporation Status) you enter in the excel sheet are already added in 'Companies' tab of your application. Otherwise, you'll get error and those records will not be imported.
2	Make sure that Discipline details (Combination of Discipline name, Level of Discipline) you enter in the excel sheet are already added in 'Disciplines' tab of your application. Otherwise, you'll get error and those records will not be imported.
3	For field 'Year', enter '2012-2013' or '2013-2014'.
4	Number of Eligible Students for Placement: For this field, enter the same number in the excel sheet as it is in your 'Discipline' tab for field 'Number of eligible Final Year Students for Placement.
5	Number of Student Offered Jobs: Make sure that this number does not exceed 'Number of Eligible Students for Placement'.
6	Make sure that 'Highest Salary' is not less than 'Lowest Salary'.

Fill the Excel Sheet with all relevant details:



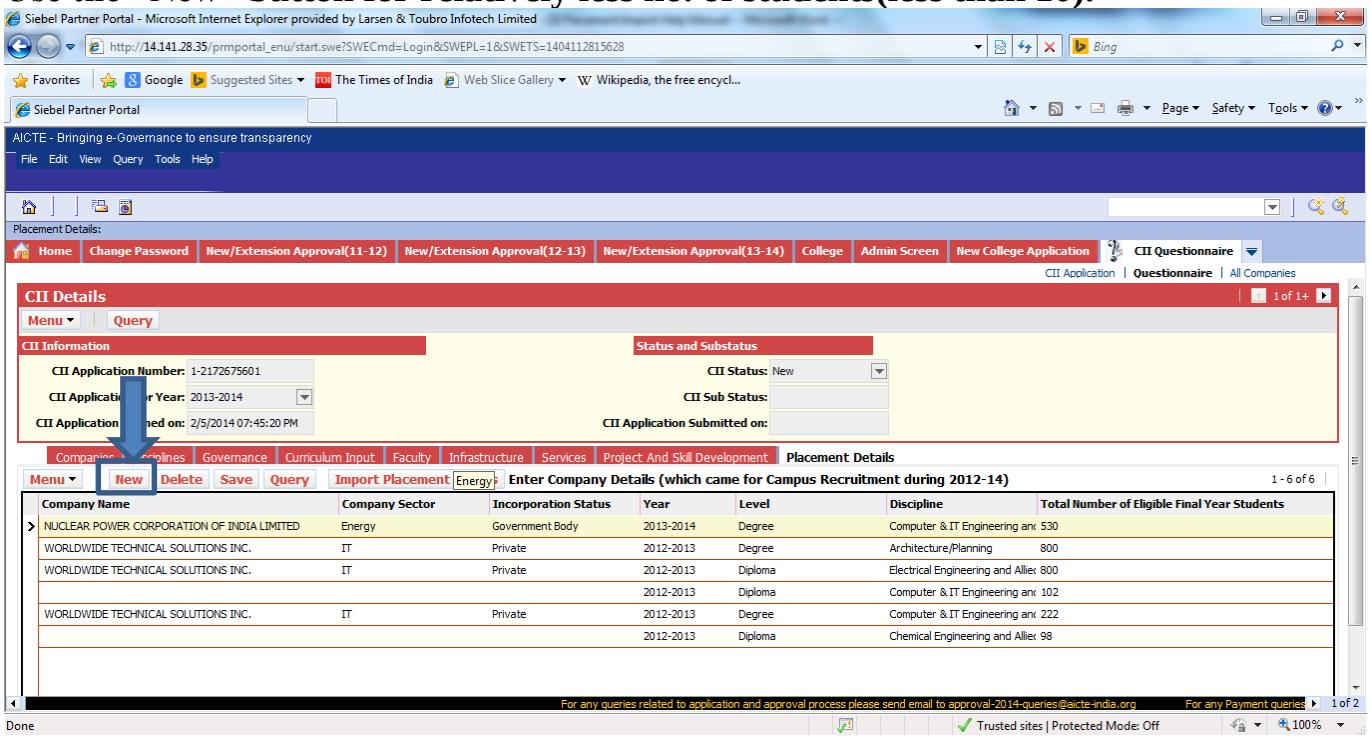
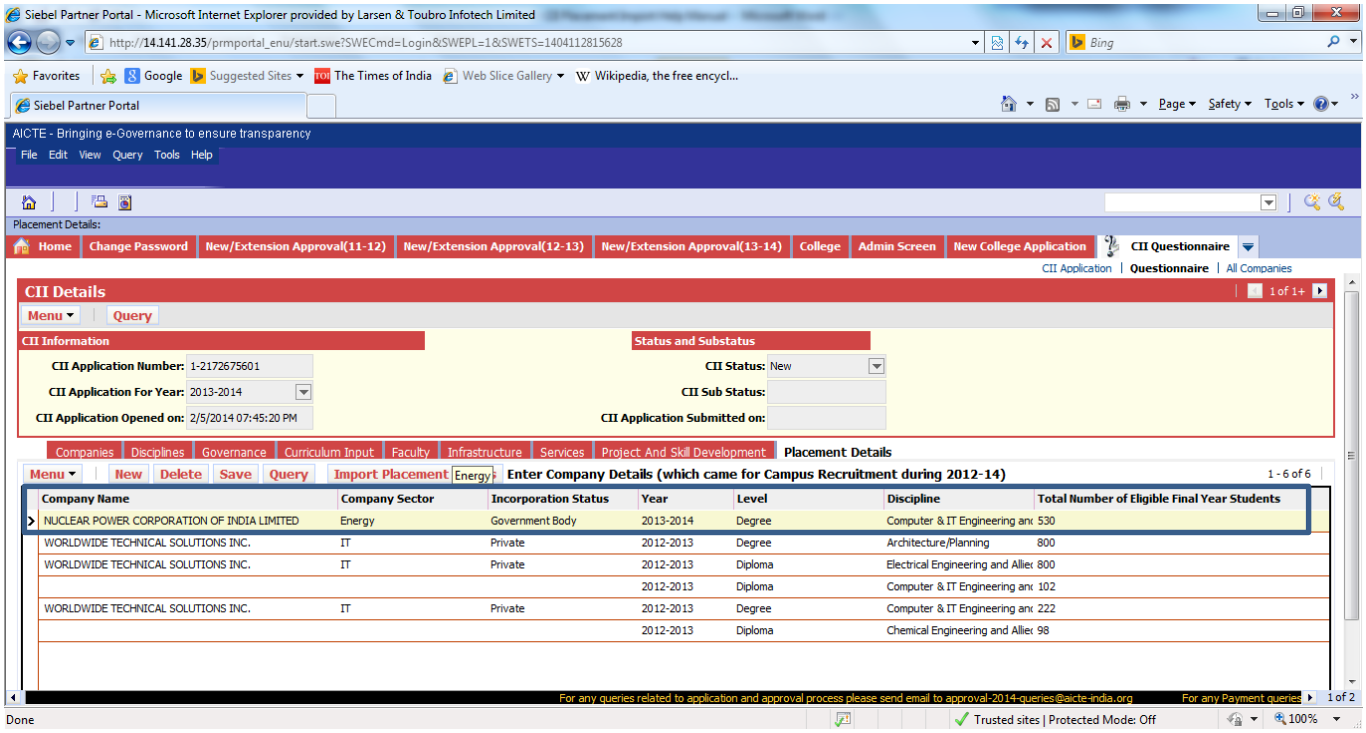
Click on Import button:



Other Specifications:

i. The System should have Microsoft Office installed in it
ii. Please ensure that the Excel Sheet used for Student import is the latest uploaded on the Site
iii. The file should be placed on the Drive(D:\). It should have the path as "D:\Placement_Import.xlsx"
iv. All data where column header is in Red is mandatory data
v. Wherever dropdown list is given, please select value from the dropdown. No other values will be accepted. Please don't copy & paste or drag and drop in the excel sheets.
vi. For checking valid data, in the excel toolbar, go to Data tab > Data Validation> Circle Invalid Data. Correct the circled data except for the Headers.
vii. Two data rows has be entered as a sample data row, for reference
viii. After one attempt of using import facility close the browser and reopen to use import functionality again.
ix. When clicked on the Import Button, if prompted for replacing existing file, click on "OK".
x. When clicked on the Import Button, if prompted for running ActiveX controls, click on "OK".
xi. Once the data is imported, check the excel sheet(D:\Placement_Import.xlsx) for the "LogSheet", for information about import status. For further import of data in the same tab, delete the "LogSheet", and then proceed.

Use the "New" button for relatively less no. of students(less than 10).



Do not use import facility for changing data in existing records in the application. Modify one record at a time.