

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
(A Statutory Body of the Govt. of India)
Nelson Mandela Marg, Vasant Kunj, New Delhi - 110 070

F.No.2(297)/Admin-III/ 2019-20

Dated: 11.08.2021

CIRCULAR

12

Sub: Flag Hoisting Ceremony on the occasion of Independence Day-2021 at AICTE Hqrs., New Delhi-regarding


In continuation of earlier circular dated 11.08.2021. The Flag hoisting Ceremony on the occasion of the celebration of Independence Day will be held on 15.08.2021 at 09.00 A.M at AICTE Hqrs., New Delhi. The Flag will be hoisted by the Hon'ble Chairman, AICTE, New Delhi along with the Chief Guest.

All the Officers/Officials of AICTE, Consultants, contractual and outsourced staff are requested to attend the flag hoisting ceremony on 15th August,2021 at AICTE Flag area at 09.00 am following the social distancing norms, wearing masks. etc. as issued by Ministry of Home Affairs and Ministry of Health & Family Welfare, so that the ceremony could start by 09.15 A.M sharp. In case of any outstation leave or emergency, prior approval of the Authority be taken by the concerned.

The concerned Bureau/Cell Heads will strictly ensure attendance of the all officers and staff for the ceremony, as it is a matter of national pride.

A copy of the minute-to-minute schedule for the programme is enclosed herewith. **EMC, Media Cell, IPC and E-Governance Cell** may kindly make all necessary arrangements as mentioned in the Minute to Minute schedule to make the event a success.

Refreshments would be served after the ceremony


(Prof. Rajive Kumar)
Member Secretary

Encl.: As stated above

Copy to:

1. P.S. to Hon'ble CM, VCM, Member Secretary, for kind information please.
2. All Regional Officers/Camp Offices with a request to organize similar programme at their respective office on the date & time specified above send photographs of the said occasion following all guidelines related to Covid-19 issued by the Ministry of home Affairs, Ministry of Health & Family Welfare and respective State Government.
3. All Bureau / Cell Heads/Officers/Officials, AICTE Hqrs., New Delhi
4. Director/Dy. Director (e.Gov. Cell) & Dy. Director (EMC) -For making necessary arrangement for playing the National Anthem, displaying the recorded version of military bands through large screens/social Media and also request upload the circular on AICTE Mailer for internal circulation.
5. Deputy Director/CE (EMC) AICTE, Hqrs. New Delhi- For making necessary logistic arrangement for seating, public address system and playing music through PA system, illumination of building, area maintenance, layout for refreshment / Hi-Tea sitting arrangement and sanitization (Also arrange foot operated sanitizer stand to be place in appropriate locations in the Flag Hoisting ceremony area and auditorium area.)
6. Sr. AO(Admin)- To make arrangement for refreshment, ceremonial drill by Security Personnel, flower decoration, conduct of programme with master-compere(Hindi) etc.
7. Assistant Director (Media Cell)- To make arrangement for photography and videography for Half Day on 15.08.2021.
8. Hindi Officer (Hindi Cell) -To make arrangements for compering the programme
9. All Notice Boards
10. Guard file.

**ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
NEW DELHI**

Dated: 12-08-2021

Revised MINUTE TO MINUTE PROGRAMME
Celebration of Independence Day-2021

S. No.	Time	Event	Details & Venue	Arrangements to be made by
1.	09: 20 am 09: 25 am	Arrival of Hon'ble Chairman Arrival of the Chief Guest	Front Portico Trumpet Sound / Army Band Play	Sound Arrangements by EMC Photography & Videography- Media Cell
2.	09:30-09:35 am	Flag Hoisting by the Chairman and Chief Guest, followed by National Anthem by the Army Band	Front lawn – Flag platform	EMC may coordinate and make seating and other arrangements for dignitaries and officers during March Past in the Front portico area. Patriotic music as required in Front portico may also be done. Admn. Bureau may give suitable instructions to Security Guards.
3.	09:35 – 9.45 am	March past by the Security Guards/ Army Band Group	Front Portico	
4.	09.45 – 9.50 am	Marching by the Security Guards along with all 'AICTEians' up to the Ganapati Mandir. Marching on the Left Side Drive-way of the building.		
5.	09.50 – 10.00 am	Praying and Chanting	Offering of flower petals to Ganesh ji at Mandir	Admin. Bureau may arrange flower petals and Parsadam
6.	10.00 – 10.05 am	Inauguration : Table Tennis area & Badminton Court	Guest house/Behind Guest house	EMC to make all necessary arrangements.
7.	10.05 – 10.10 am	Everyone may move to the auditorium and be seated	Take Seats in the Auditorium	Everyone to follow Covid protocols, Mandatory wearing of Mask and maintain Safe distance.
8.	10.10 – 10.15 am	Commencing the Program at Auditorium Felicitating the Chief Guest		Anchor: Mr. Tarun Kakar
9.	10.15 – 10.25 am	Launching of 'AICTE FIT INDIA CHALLENGE' Portal & Brochure	Dr. Neetu Bhagat, Dy. Director (IPC) to take over the Dais for Portal & Brochure launch by the Chief Guest/ Chairman, AICTE	IPC to make all arrangements of launching of Portal and Brochure in coordination with the e-Gov. Cell.
10.	10.25 – 10.40 am	Two Short Videos Display	Playing short version of the Tutorial video on Cardio- Vascular Exercises (9 mns.) and Yoga video (6 mns.)	EMC to ensure proper Sound & Lights to be maintained during entire event and video play.
11.	10.40 – 10.50 am	Voluntary recitation Song/Poetry or Dance	Inviting Children & officials Anchor - Mrs. Reena Sharma	Admn. Bureau may provide list of participants
12.	10.50 - 11:00 am	Distribution of Incentive Awards by the Chief Guest, Chairman, VCM & MS	On Dias Anchor: Mrs. Reena Sharma/ Mr. Tarun Kakar	Admn. Bureau to make all necessary arrangements.
13.	11.00 – 11.10 am	Address by: Prof. Anil D. Sahasrabudhe, Chairman; Padamshri Yogeshwar Dutt, Chief Guest		Anchor: Mrs. Reena Sharma
14.	11:10-11:15 am	Vote of thanks by Director (Admin) and inviting everyone on the dais & front for a joyous celebration on patriotic songs followed by the National Anthem		Patriotic songs mashup/Juke box and the National Anthem to be played by EMC.
15.	11:15 am	Refreshments	Guest House – Dignitaries and Officers with families All staff : Canteen 3 rd floor	Admn. Bureau to make smooth arrangements at both venues.
16.	11:25 pm	Departure of the Chief Guest and Hon'ble Chairman.		